

## BUS SERVICE FOR FSH STUDENTS OUTLINED

The Fort Sam School District makes school bus transportation available to Fort Sam Houston Elementary students, with the exception of pre-kindergarten students, and to Cole students who live two or more miles from school. This service is provided at no cost to students. Bus routes and any subsequent changes are posted at the school. Further Information may be obtained by calling 368-8720.

Students are expected to assist District staff in ensuring that buses remain in good condition and that transportation is provided safely.

When riding school buses, students are held to behavioral standards established in the Fort Sam Houston I.S.D. Student-Parent Handbook and the Student Code of Conduct. Additionally, students must adhere to the following guidelines:

- Follow the driver's directions at all times.
- Wear seatbelts at all times when riding in a District van or car.
- Be seated while the vehicle is in motion.
- Observe classroom conduct.
- Be courteous, use no profane language.
- Enter and leave the vehicle in an orderly manner at the designated bus stop nearest home.
- Keep books, band instrument cases, feet, and other objects out of the aisle.
- Keep hands, feet, and objects to self.
- Keep the bus clean.
- Do not fight, push or shove.
- Do not bring pets on the bus.
- Do not eat or drink on the bus.
- Do not deface the bus or its equipment.
- Do not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw objects within or outside of the bus.
- Do not smoke or use any form of tobacco.
- Upon leaving the bus, wait for the driver's signal before crossing in front of the bus.

The bus driver is authorized to assign seats when he/she feels it necessary to ensure student safety and order. When a student, by undisciplined behavior, contributes to the problem of safe transportation of others, the following procedures for corrective action will be enforced:

**1<sup>st</sup> & 2<sup>nd</sup> Offense:** The school bus driver will advise the student, record the infraction and report the student/incident to the campus assistant principal. Parents will be contacted.

**3<sup>rd</sup> Offense:** Bus-riding privileges will be suspended for 1 week.

**4<sup>th</sup> Offense:** Bus riding privileges will be suspended for 2 weeks.

**5<sup>th</sup> Offense:** Bus riding privileges will be suspended for the remainder of the school year. A discipline hearing with the campus principal will be held to determine if further disciplinary consequences are warranted.

Any severe infraction of safety rules, which endanger life or property, will be immediately reported directly to the campus assistant principal who may remove the student from privileges immediately. Any student causing severe infractions who cannot be controlled by the bus driver may be turned over to the Department of Army Civilian Police after notifying Fort Sam Houston I.S.D. Transportation.